

## TERMS OF REFERENCE - STANDARDS COMMITTEE

1. Promoting and maintaining high standards of conduct by Members and co-opted Members of the Council.
2. Assisting Members and co-opted Members of the Council to observe the Code of Conduct.
3. Advising the Council on the adoption or revision of a Code of Conduct.
4. Monitoring the operation of the Council's Code of Conduct.
5. Advising, giving training and arranging to train Members and co-opted Members of the Council on matters relating to the Council's Code of Conduct.
6. Member Training (including the attendance of Members at courses) in relation to matters affecting their conduct and probity.
7. All matters relating to dispensations for Members to speak and vote where the Members concerned have personal prejudicial interests.
8. To assess and review complaints against Members
9. To conduct determination hearings.
10. To promote and maintain high standards of conduct within Town/Parish Councils and to assist them in following the Code of Conduct.
11. To deal with complaints against Town and Parish Councillors in accordance with 8 and 9 above.
12. Applications for dispensations received from Town/Parish Councils.
13. To grant exemptions for politically restricted posts.
14. Responsibility for the Regulation of Investigatory Powers Act 2000 (RIPA) policy and procedures, to include monitoring, revisions and approval.

The political balance rules do not apply to this Committee, but this Committee prefers representatives from all political groups to serve on it.

### **TO RECOMMEND TO COUNCIL WITH REGARD TO:-**

15. Overseeing the Council's "whistle blowing" policy and arrangements and to amend them as appropriate.

16. Changes required to the Constitution as a result of the monitoring and reviewing undertaken by the Committee.

(i) Assessment Sub-Committee

1. The receipt and assessment of complaints as to the conduct of Members in accordance with the Local Government and Public Involvement in Health Act 2007.

2. To consider investigation reports prepared on behalf of the monitoring officer following a referral by the Sub Committee on an initial assessment and to determine:

(a) That it accepts the monitoring officer's finding of no failure: or

(b) That the matter should be considered at a meeting of the Hearing Sub Committee: or

(c) That the matter should be referred to the Adjudication Panel for determination.

(ii) Review Sub-Committee

1. The review and assessment of complaints as to the Conduct of Members in accordance with the Local Government and Public Involvement in Health Act 2007.